

JOB DESCRIPTION

APPRENTICE MACHINIST

LINE MANAGER: Manufacturing Manager

MAIN DUTIES:

- Operate manual and C.N.C. Lathes + milling machines.
- Produce metal components to fine tolerances from engineering drawings.
- Track and record progress of all jobs on the shop floor via the database.
- Control, record and monitor the stock of materials on database.
- Up-date the manual record of machine maintenance monthly.
- Machine items for general factory use within the Group.
- Adopt good housekeeping practices for the Machine Shop Area.
- Liaise with, and advise, other departments on scheduling of workloads.
- Assist with training and job or product awareness for other staff within the Group.
- Maintain the Group management behaviours practices and equal opportunity policy.
- Comply with any environmental responsibilities as identified by the Group and communicated by your line manager that are relevant within your department.

SKILLS BASE:

Literacy & Numeracy

Computer Skills

Communication Skills

Day release at college to attend an applicable course on full pay

STARTING SALARY: £13,097.76 (£6.50 per hour)